

Section Eight: Application Instructions and Information

APPLICATION INSTRUCTIONS

First, prepare two documents for submission with your online application.

1. **Résumé and Reference** The resume or brief biography should detail your educational qualifications and professional experience. At the end of the resume provide the name, title, phone number, and e-mail address of one professional reference.
2. **Application Essay** The application essay should be no more than **two double-spaced pages**. The essay should address your professional background; interest in the subject of the workshop; special perspectives, skills, or experiences that would contribute to the workshop; and how you intend to share what you learn at the workshop with your students and colleagues.

Second, go the [Problem of the Color Line Participant Application Website](#). (Click to follow the link to the website). Answer the questions, putting in N/A for any that do not apply.

Third, after completing all of the questions, send your resume and application essay as attachments to landmarks@gsu.edu so they can be joined to your application.

If you have any problems, send an email with your concern to landmarks@gsu.edu

Applications must be submitted online no later than midnight **March 1, 2022**.

Successful applicants will be notified of their selection on **Friday March 25, 2022**, and they will have until **Friday April 8, 2022** to accept or decline the offer.

COVID PROTOCOLS

Workshops will be an in-person. All participants will be required to show proof of vaccination. Masks will be required indoors and on buses.

ELIGIBILITY

Landmarks programs are designed for a national audience of full- or part-time K-12 educators who teach in public, charter, independent, and religiously affiliated schools, or as home schooling educators. Museum educators and other K-12 school system personnel— such as, but not limited to, administrators, substitute teachers, and curriculum supervisors—are also eligible to participate. At least three spaces per workshop session or six spaces total for the entire program must be reserved for teachers who are new to the profession (five or fewer years teaching experience). Participants must be United States citizens, residents of U.S. jurisdictions, or foreign nationals who have been residing in the United States or its territories for at least the three years immediately preceding the

application deadline. U.S. citizens teaching abroad at U.S. chartered institutions are also eligible to participate. Foreign nationals teaching abroad are not eligible to participate.

Individuals may not apply to participate in a Landmarks workshop whose director is a family member, who is affiliated with the same institution, who has served as an instructor or academic advisor to the applicant, or who has led a previous NEH-funded Institute or Landmarks program attended by the applicant.

Participants may not be delinquent in the repayment of federal debt (e.g. taxes, student loans, child support payments, and delinquent payroll taxes for household or other employees). Individuals may not apply to participate in a Landmarks workshop if they have been debarred or suspended by any federal department or agency.

In any given year, an individual may apply to a maximum of two NEH summer programs, but may attend only one NEH program per summer. Once they have accepted an offer to attend any NEH Summer Program (Landmarks or Institutes), participants may not accept an additional offer or withdraw in order to accept a different offer.

SELECTION CRITERIA

A selection committee (consisting of the project director, the project scholar, and a veteran teacher) will read and evaluate all properly completed applications.

Special consideration is given to the likelihood that an applicant will benefit professionally and personally from the workshop experience. It is important, therefore, to address each of the following factors in the application essay:

- your professional background,
- your interest in the subject of the workshop,
- your special perspectives, skills, or experiences that would contribute to the workshop,
- how the experience would enhance your teaching or school service, and
- how you intend to share what you learn with your students and colleagues.

While previous participants are eligible to apply, selection committees are charged to give first consideration to applicants who have not participated in an NEH-supported seminar, institute, or workshop. Additionally, preference is given to applicants who would significantly contribute to the diversity of the workshop.

STIPEND, TENURE, AND CONDITIONS OF AWARD

Teachers selected to participate as NEH Summer Scholars will receive a stipend of \$1,300 at the end of the residential workshop session. Stipends are intended to **help** cover travel expenses to and from the project location, books, and ordinary living expenses. Stipends are taxable.

NEH Summer Scholars are required to attend all scheduled meetings and to engage fully as professionals in all project activities. Participants who do not complete the full tenure of the project will receive a reduced stipend.

At the end of the project's residential period, NEH Summer Scholars will be asked to provide an assessment of their workshop experience, especially in terms of its value to their personal and professional development. These confidential online evaluations will become a part of the project's grant file.

PRINCIPLES OF CIVILITY FOR NEH PROFESSIONAL DEVELOPMENT PROGRAMS

NEH Seminars, Institutes, and Landmarks programs are intended to extend and deepen knowledge and understanding of the humanities by focusing on significant topics, texts, and issues; contribute to the intellectual vitality and professional development of participants; and foster a community of inquiry that provides models of excellence in scholarship and teaching.

NEH expects that project directors will take responsibility for encouraging an ethos of openness and respect, upholding the basic norms of civil discourse.

Seminar, Institute, and Landmarks presentations and discussions should be:

1. firmly grounded in rigorous scholarship, and thoughtful analysis;
2. conducted without partisan advocacy;
3. respectful of divergent views;
4. free of ad hominem commentary; and
5. devoid of ethnic, religious, gender, disability, or racial bias.

EQUAL OPPORTUNITY STATEMENT

EQUAL OPPORTUNITY STATEMENT: Endowment programs do not discriminate on the basis of race, color, national origin, religion, sexual orientation, disability, or age. For further information, write to the Equal Opportunity Officer, National Endowment for the Humanities, 400 7th Street, SW, Washington, DC 20024. TDD: 202-606-8282 (this is a special telephone device for the Deaf).